Michigan State University - Residential Hospitality Service
Applicant & HP Workflow

Applicant Workflow

Not Interviewed, Not Selected – Email Now
Not Qualified – Education
Not Qualified – Experience
Availability
Other

Interviewed, Not Selected – Email at Filled
Pool Expired – Email Now
No Response from Applicant
Not of current Student status

Recommended for Hire
Hired

System Determined Does Not Meet Min Quals
Withdrawn
Special Handling List

Applicant Reviewer
Applicant Reviewer
Applicant Reviewer
auto-moves when Offer Accepted by Applicant

Hiring Proposal Workflow

Offer Declined
Pending Resolution
Ready for EBS Entry
Hire Completed
Canceled

Applicant Reviewer
Hiring Approver Review
Hiring Approver
Payroll
Payroll
Payroll

Applicant Reviewer
Applicant Reviewer
Applicant Reviewer
Hiring Approver
Hiring Approver
Payroll
Payroll
Payroll